

Abbotswood Remote Learning Policy



Class Bubble Isolating

Class teacher adapts the prepared **1-2 day emergency teaching resources** so that it is relevant to their class/point in the year and uploads to Google Classroom.

Another teacher in the same year group is given cover so they can prepare x5 days of resources for children without access to Google Classroom – prepare, print, put in named envelopes and give to GM.



Class teacher adapts the current curriculum (taught to the rest of the year group) for remote teaching - 2 days behind rest of year group.



Class teacher uploads adapted year group work onto **Google Classroom** and prepares teaching videos with responsive feedback.

Another teacher in the same year group is given cover so they can prepare next x5 days of resources for children without access to Google Classroom – prepare, print, put in named envelopes and give to GM.



Children return to school and blend back into classroom/year group planning when isolation ends.

***Office to send out survey to find out who does not have access to a computer, tablet or phone. Names of children without access to Google Classroom stored in Arbor and list provided to class teachers.**

***Class teacher phones or e-mails children who do not have access to Google Classroom once a week.**

Expectations for teachers:

1. Teachers to take isolated bubble 'grab bag' before going home: folding table whiteboard, whiteboard pens, dienes, ruler, stationery.
2. Briefly adapt 1-2 day emergency planning to ensure it is relevant to your class and their current learning journey **ready for the next day**. Teachers to choose 1 or 2 days depending on how quickly they can adapt the year group planning. *Convert into Google docs before uploading.*
3. E-mail adapted emergency planning to office who will print paper copies and post these to children without access to Google Classroom.
4. Use the first 2 days to start adapting the year group lessons for Google Classroom and to record videos.
5. Teachers will still be able to support their year team with their normal contribution to planning and resourcing.

6. After the initial 1-2 days of emergency planning, teachers will upload work and videos at the start of each day that is adapted from the year group planning. *Convert into Google docs before uploading. This needs to be ready by 9am each day. Ensure children can also do the work with just paper and pencil – if they only have a phone, they won't be able to write on the documents you upload.*
7. Each day there will be a Maths, Literacy and Topic lesson which reflects teaching in school. Resources for **each lesson** must include: a video of the class teacher explaining and modelling how to do the task/s, support resources, differentiated tasks labelled according to table colours. Topic sessions do not require a teacher video.
8. Teachers and the class LSA will respond to children with any questions they have about their work.
9. When children have submitted work, teachers will provide individual feedback, including giving children the opportunity to resubmit their work once they have made corrections or edited as required.
10. Teachers are available to provide feedback to children on weekdays **between 9am and 3pm.**
11. Phone or e-mail the parents of children who do not have access to Google Classroom **once a week.** Annie Smith will run a report on Arbor and provide teachers with a list of these children.

**If the class teacher who is isolating is unwell, the Headteacher will make alternative arrangements.*

Advanced Planning:

1. Google Classroom set up for class e-mails. Each child to be given their own e-mail.
2. Training for teachers and LSAs in PPA meetings – how to use Google Classroom, where the emergency planning is located, expectations
3. Training for children – teacher to demo how to use Google Classroom
4. Office to send out survey to find out who does not have access to a computer, tablet or phone to access Google Classroom.
5. Letter to parents in advance, including child-friendly help sheet and link to the 'how to' video.
6. Information uploaded onto school website.
7. Letter to parents if bubble has to isolate.

Individual Children Isolating

